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SECRET

PHYSICAL SECURITY DIVISION ACTIVITIES

OFFICE OF SECURITY

APRIL 1969

I

Domestic Survey Program: (Man Days)		8
Trip Preparation	6	
TDY Travel	0	
Briefings & Coordinations	6	
Report Writing	15	
Domestic Physical Security Surveys Completed		4
Domestic TDY Physical Security Assignments (Man Days)		0
Other Physical Security Support Actions Rendered at Headquarters for Domestic Installations		212
Waivers Granted		1
Support to Capitol Hill Hearings		0
Headquarters Special Assignments (Man Days):		
25X1A [redacted] Committee		1
Retirement Seminar		2
Protection of Chiefs of State Program: (Man Days)		0
Trip Preparation	1	
TDY Travel	4	
Briefings & Coordinations	7	
Report Writing	9	
Investigations: (Man Days)		36
Headquarters Security Violations Reported, Investigated and Charged		47

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GROUP 1
Excluded from automatic downgrading and declassification

Table G

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Overseas Security Violations Reported and Charged	12
Alleged Violations Investigated and Cleared	35
Special Security Investigations Completed (Lost Documents, etc.)	45
Special Projects: (Man Days)	0
25X1A [redacted]	0 0
Meetings and Coordinations: (Man Days)	2
Internal	17
External (i.e. with other Govt Agencies or Industrial Representatives)	0
Training or Briefings Provided Other Agency Elements	0
Training (Man Days)	4

II

Security Inspections Conducted	128
Security Matters Handled	2,050
Fingerprint Cards Forwarded to FBI	139
Armed Escorts of Classified Material (Man Hours 75)	16
Safe Combinations Changed	236
Safe Repairs	316
Locks Installed	18
Alarms Repaired (Man Hours 236)	82
CIA Identification Processes Performed	112

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Regular, VNE, Special and Maintenance (GSA) Badges Issued		1,079
Visitor Passes Issued:		10,706
Processed by Receptionists	7,773	
Processed by USSP	2,933	
General Visitors	6,229	
Foreign Nationals	91	
Applicants	531	
Forgotten Badges	1,548	
Separation Badges	119	
Deliveries	1,658	
Conference Badges	530	
Traffic Violations Tickets		171
No Permit	103	
Unauthorized Parking	68	
Speeding	0	

III

Safety Inspections	7
Safety Surveys	0
Tests Conducted	0
Briefings, meetings, conferences	27
Pamphlets, posters, booklets distributed	500
Employee Safety Suggestions Processed	1
Ordnance Items Handled	3
Accidents Processed:	
Personal Injuries and Occupational Diseases	94
Motor Vehicle	4

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Fires 2

Files Reviewed in OP 45

25X1A Investigations: [redacted] 1

Other (specify):

Revision of SOP's Regarding Fire, Headquarters Building

Physical Security Division Seminar at [redacted] 25X1A

25X1A [redacted]

IV

Technical Advice and Guidance Actions Rendered at Headquarters for:

Domestic Installations	48
Overseas Installations	77

Testing and Evaluation of Equipment: (Man Hours) 65

Internal Contacts	20
External Contacts (i.e. other Govt Agencies or Industrial Representatives)	11
Number of Projects	7

Training on Security Equipment and Devices: (Man Hours) 68

Number of Students	30

Collateral Actions Performed in Support of the Office of Security (Man Hours) 92

Technical Support to Headquarters Complex Alarm Systems (Man Hours) 0

Physical Security Technology Branch TDY:

Domestic Installations Visited: 1 Man Days: 1
Overseas Installations Visited: 2 Man Days: 9

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